

Careers provision - September 2024/5 - WSE

Year	Event/activity	Who?	When?
7	Transferable skills	HJS/Tutors	Autumn/Spring tutor programme (see tutor programme resources)
7	Drop down day (PSHE) with focus on health - includes workshops on careers in the health service for all students	HJS	Spring 1
7	Future skills questionnaire	WSE/HJS/tutors	Spring 1
7	Skills Builder Introduction	Tutor programme	As timetabled within the tutor programme
7/8	Starting your own business - looking at entrepreneurial skills, leadership, communication.	WSE/LWD	CCA
8	Options events - support for Year 8 students to make their option choices. Careers Guidance Assembly (pre-options) - by professional careers advisor (live) Careers Guidance Evening for Parents (pre-options) - by professional careers advisor (virtual).	Whole school	Feb 2024
8	Attendance at careers fair - in-house, local employers, colleges and training providers.	WSE	March 2025 (in line with options event)
8	The BIG apprenticeship breakfast in line with National Apprenticeship Week	WSE	Feb 2025
8 & 9	Mock Magistrates Trial Competition	NPK	Run as extra-curricular provision, includes visit to magistrates court & crown court
9	Future skills questionnaire	WSE/HJS/tutors	Summer 1
9	All students - Drop down day - Dragon's Den. Pitch a product/service to employers. Interview skills with employers.	HJS	March 2025
9	Choices after GCSE awareness	HJS/WSE/tutors	planned lessons in tutor programme
9	Young Enterprise - opportunity for students to develop their entrepreneurial skills further and set up their own small business.	WSE	CCA
9 & 10	Selected students have the opportunity to work with local company Satro to gain a BTEC Qualification in Construction.	NPK	Wednesday afternoons throughout year

10	Attendance at careers fair - organised in-house with local employers, colleges, training providers in attendance	WSE	March 2025 (pre 6th form applications)
10	KS5 choices assembly	WSE/Activated Learning/Ber CC	July 2025
10	Future skills questionnaire	WSE/HJS/tut	July 2025 during WEX/GC 2025
10	Work experience (x1 external days) External Providers talk about Careers	WSE/APS	July 2025 - WEX/GC week
10	Career readiness skills	WSE/APS	July 2025 - WEX/GC week
10	Visit to Huntercombe Prison, Henley-on-Thames. For those students interested in careers in public services, prison service, forensic science.	NPK	Trips run throughout the year.
10	Visit to Bodleian Library, Oxford University. Focus on careers in security and aspirations of higher education opportunities.	NPK	Summer 1 - 2025
10	Reading University Visit (selected students) Southampton University Visit (selected students) Chichester University Visit (selected students)	WSE	Trips run throughout the year.
11	Careers advisor 1-on-1 meetings - all students.	NGH/JCR	Autumn/Spring Priority for SEND/PP students to enable a second appointment if required
11	Career readiness report	NGH/JCR/tut	to be used during tutor time to aid KS5 choices
11	Future skills questionnaire	WSE/HJS/tut	after Feb mocks
11	Access to Careers Fair for selected students (PP, SEND, those without destinations confirmed)	WSE/CHM	March 2025
ALL	Appropriate links to relevant activities/websites signposted within curriculum areas.	WSE to share appropriate	all year
ALL	Subject specific careers experiences including trips and employer visits	Faculty/Subject leaders	all year
ALL	Careers related assemblies	SMZ/staff	all year (see assembly programme)
ALL	Student voice - feedback surveys	WSE/tutors/	after specific events
OTHER	School website	WSE/HJS	update as per policy
OTHER	Parent interaction: parent comms feedback surveys	WSE	when appropriate

	information evenings		
OTHER	External governance	WSE - Careers Lead/C&EC /Woking ham CC/etc	on-going meetings throughout the year